Funding Line for Supervisors of External Funding Projects Who Need to Find Substitutes for Academic Staff Members - FAQ

Funding in the context of the Professorinnenprogramm II - Call for Applications Spring Semester 2018

1. **Who can apply?**
   Supervisors of external funding projects at the University of Mannheim, who hold the position while the above-named funding line is in place are eligible to apply.

2. **What kind of funding is available?**
   Funding is available in the form of a position of an academic staff member (remuneration bracket E13, up to a full-time position) for the period of time during which a substitute is needed for a staff member due to maternity leave. To allow for the transition and training of the substitute, both the substitute and the staff member to be substituted can be employed at the same time for a period of one month before the beginning of the maternity leave.
   Funding is also available if the staff member’s contract is extended due to maternity/parental leave in accordance with section 2 subsection 5(1) of the Academic Fixed-Term Contract Law (WissZeitVG) and the costs for this extension were not budgeted in the project plan.

3. **What amount of funding is available?**
   The funding amount depends on the number of working hours stated in the employment contract of the staff member to be substituted before the beginning of maternity/parental leave. The funding period is up to 15 months, until 31 December 2019, respectively.

4. **Where do I apply?**
   In order to receive funding, applications have to be submitted to the Department of Gender Equality and Social Diversity. Decisions will be made by the Vice President for Research, Equal Opportunity and Early-Stage Researchers.

5. **Is there an application deadline?**
   Applications can be submitted on an ongoing basis. Grants will be awarded as long as there are sufficient funds available. Decisions are made on a first-come, first-served basis. Only complete applications can be considered for a grant award. If documents are submitted at a later date, the time at which the application is complete is relevant.
6. **What happens when the available funds have been awarded?**
   In case all funds are spent, remaining applications receive possible remaining funds on a first-come, first-served basis.

7. **What are the requirements?**
   Applications for funding for an academic staff member can only be approved if the external funding provider does not cover the costs of the contract extension according to section 2 subsection 5(1) of the WissZeitVG or the hiring of a substitute in cases of maternity leave. A relevant confirmation by the external funding provider is to be included in the application.

8. **Who decides on the applications?**
   The Vice President for Research, Equal Opportunity and Early-Stage Researchers decides on the grant award on a first-come, first-served basis.

9. **For how long is funding available?**
   Funding can start from now on up to 31 December 2019.

10. **What is the funding period?**
    Funding can be granted for the periods of maternity leave and/or the contract extension according to section 2 subsection 5(1) of the WissZeitVG for a staff member of an external funding project. The maximum funding period is 15 months. To allow for the transition and training of the substitute, both the substitute and the staff member to be substituted can be employed at the same time for a period of one month before the beginning of the maternity leave.

11. **Can the funding period be moved?**
    The funding period can be moved in exceptional cases, but ends on 31 December 2019, at the latest. After this date, there is no more funding available through this funding line.